Tam/Wag-OWS Meeting

Attendees:
Howard Besser
Dan Erdman
Kelly Haydon
Rufus de Rham
Michael Nash
Chela Scott Weber
Marie Lascu

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-Discussion about Think Tank material being collected by Tamiment

Michael: each Think Tank session can be an item, list topics of discussion (significant)
        -Think Tank wants to put this stuff on their website too, can we export our finding aid to them?
Howard: They would need the software to run it and make use of it
Chela: We can provide them with our style sheet, links will be embedded
Howard: or provide them with portal that they can brand to NYU site
Michael: Have done similar things with union archives
Chela: Each piece of workflow is set up, but we haven't gone all the way through and published anything at this stage

Kelly: for website- have audio on website and then list timecode where user can drive it themselves?
Chela: we do not have the system to do that. There is a tool being developed that can sync audio up to transcripts, other things
-take a look at file from Think Tank flash drive
Howard: recording itself looks pretty close to what we'd put in digital repository in terms of file format
        -timestamp will help us keep files in order assuming their machines have correct time
Kelly: save audio files, then use archivist toolkit on front end? Chela: yes
        -can we rename files?
Howard: This is up to David Millman. Have consistent naming and then they'll rename on the fly as they ingest. Don't want name clashes within repository
Chela: We have a file naming protocol
Howard: Doesn't have to be same naming convention that Think Tank uses
Rufus: Looks like there is original metadata- however date is wrong (date on Zoom recorder not set)
Howard: they should check once a month to make sure date and time set properly

Rufus: theoretically can go through based on the date they actually started and change dates accordingly

Howard: Exploration of recorders and date and time stamp, make sure they're synced up, regularly monitor- accurate metadata to double check against folders

     -in terms of getting at topics for retrieval purposes later: what if at the end of a session someone summarizes or provides key words of what they thought was in that session

Chela: we can ask, but we got some push back when we asked for metadata

     -we need to go down and actually see one of these sessions

Howard: For this project what are the next steps?

Chela: talking to David about how we move forward with DLTS which will determine other things, get back to Think Tank with requests on how they handle material, go down to actual meeting

Howard: What help do you want from this group:

Michael: Getting technical metadata extracted from here, need to begin describing content, proceeding from one level to the next- date, subject etc. At this point it's all Zuccotti Park related, needs to be constructed within timecode, then go back and thicken level of description

Howard: The stuff gets uploaded to server w/ limited access for further operation, some of our people go through selected pieces to see how consistent the metadata is, just like we did with the one file in here

     -check for GPS info etc.

Chela: Read Only access. Our allotted share drive for Tamiment is full, has to be DLTS server. They're not set up to give us access in repository, so need to get more space

Kelly: When it's on server, do you need to establish file naming convention?

Chela: We can establish, or David may already have it done. Once we understand what technical metadata is there we can set up system on how to deal with it so we don't' have to keep asking.

Howard: clear timing and who is involved

     -Tam will talk with David and get back to us

     -Kelly point person for looking at files- Marie/Rufus/Dan will aid her

          -timeframe: "soon but not immediate" (couple weeks?)

Next project: Crowd Sourcing collection project- next semester

     -Marie will lead- Dan will help

     -categorizing

     -who is the crowd, getting request out to them (PR)

          -set up web survey form for crowd to contribute URLs

          -what do we do with all this?

          -as new things happen, ask for any material that's been added in last month

     -ultimately a tool for tam/wag to use on their own

Student worker pulling down from YouTube:
    -Rufus and Dan will help him out
    -still waiting for response from him about what tool is he using to take streaming videos and grab them as files
    -then they will look at that tool and see what it's doing to the metadata
Chela: if you have a suite of tools to suggest, project isn't that far along
Rufus: Firefox tool pretty common
Howard: do you want someone's involvement in procedures for this?
Chela/Michael: Yes
Howard: In the next day find out what he's using, Rufus/Dan look at that and assess, explore other tools if necessary, at some point (1 week?) set up meeting with Dan/Rufus/Chela/Andrew (Student)/Michael? about procedures, is he contacting people, how is he choosing etc.
Michael: I'm making the selections, giving him specific YouTube videos
Howard: so he's just being given URLs
    -follow up things, should there be permission asked later, should there be a form letter
    Chela: that should tie in to what Marie will do

-will begin working on things in mid-January to get a jump start before semester begins
Rufus: Downloading from YouTube breaks its terms of service
Howard: another project next semester could be looking at other ways to get videos
Michael: will put this on the table at OWS meetings- list of 25 important videos etc
    -explore different ways to obtain important videos- Marie project!
    -Michael: been trying to capture key moments and events

Kelly: have you spoken with OWS oral history people about archiving their material here?
Michael: depends on who you mean? I've spoken with OWS archive group people, but there are also student workers doing things down there, still unclear on where this all stands and what's going to happen, Archive group oral history people have agreed to give material eventually
Howard: same issues with tech metadata there
Michael: they are using Zoom recorders provided by Tam/wag

Next meeting: Sat at 2pm Saturday- Meeting with Media Group